

Designer Brands Inc.
810 DSW Dr., Columbus, Ohio 43219

REQUIREMENTS FOR W/T PAYMENT

Please be advised that we have received and are processing the Purchase Order placed by Designer Brands INC., as described below. Following is a list of the documents required by Designer Brands INC., to **release payment** against your shipments. A Required Documents Guide designating their wording has been sent to you previously (or is attached to this sending).

When you are ready to request payment, please attach a copy of this page (unchanged) to your request. As well, please complete the "Request for W/T Payment" form and attach it to the FRONT of the documents you present for payment. A set of payment documents must be emailed to the below for processing:

lyndaberg@dswinc.com
patriciarendon@dswinc.com

Please feel free to contact us with any questions.

		Country of Origin:	
Order:		Payment Terms:	T/T 60 DAYS + 10 EOM FROM INVOICE DATE
Dept.			<i>(Terms begin from the date of FCR, but payment</i>
Vendor:			<i>cannot be released until all documentary requirements</i>
Agent:			<i>have been met.)</i>

Required request for payment Documents

<input checked="" type="checkbox"/>	Commercial Invoice				
<input checked="" type="checkbox"/>	Packing List				
<input checked="" type="checkbox"/>	Forwarder's Cargo Receipt				
<input checked="" type="checkbox"/>	Request for W/T payment form				

Designer Brands Inc ONLY

Ship Date:	Additional Discrepancies:
Due Date:	
Amount: \$	
Buyer's Signature:	

Designer Brands Inc.
810 DSW Dr., Columbus, Ohio 43219

REQUEST FOR W/T PAYMENT

One complete set of documents has been sent to DSW INC. by EMAIL) as per above instructions.

COMPANY NAME: _____

ACCOUNT NAME: (if different) _____

BANK: _____

BRANCH: (Including City, Country) _____

ACCOUNT #: _____

ABA#: _____

IBAN #: (European) _____

SWIFT CODE: _____

(If Applicable) FOR FURTHER CREDIT TO:

BENEFICIARY: _____

BANK: _____

BRANCH: (Including City, Country) _____

ACCOUNT #: _____

ABA#: _____

SWIFT CODE: _____

TOTAL W/T AMOUNT: \$_____

SIGNATURE: _____

NAME: (Printed or Typed) _____

TITLE: _____