

## 13.0 Glossary of Terms

### 13.1 General Information

This Guide contains many Company terms and acronyms, which may be unfamiliar to the reader. The purpose of this section is to provide the reader with a clear definition of the terms or acronyms found in this document, which may not otherwise be defined in this Guide. This table is not inclusive of all terms and acronyms used in this Guide. Please contact the Vendor Relations team when additional assistance is necessary to ensure compliance with this Guide.

13.2 Table of Terms & Definitions	Definition
ANSI	American National Standards Institute.
Barcode	Code consisting of a group of printed and variously patterned bars and spaces and occasionally numerals designed to be scanned and read into computer memory for identification purposes.
BOL	<b>Bill Of Lading</b> – preformatted form provided by shipper used to detail specific shipment information including number of items, sales order number, carrier/trailer identification, etc.
Close-out	Merchandise purchased from the vendor, which is part or their entire existing style inventory.
Corrugate	Material used for the construction of merchandise cartons.
DC	<b>Distribution Center</b> .
Drop-trailer	Trailer left at the delivery location for future unloading.
EDI	<b>Electronic Data Interchange</b> - computer-to-computer exchange of business documents between companies, using a public standard format.
.com	The Company's ecommerce business.
FC	<b>Fulfillment Center</b> .
Floor-loaded	Manner of trailer loading in which merchandise is loaded onto the floor of a trailer absent of pallets.
Free Carrier (FCA)	Incoterm 2000 term of sale used primarily to indicate international orders.
Free On Board (FOB)	Term of sale indicating that seller will deliver to the Company at seller's expense, and seller assumes all responsibilities up to place of delivery including insurance, risk of loss, etc.
Live-delivery	Trailer unloading method that requires merchandise to be received at date and time of delivery to location.
LTL	<b>Less Than Truckload</b> – term used to describe a shipment of merchandise, which is too small for the use of a single trailer.
MBOL	<b>Master Bill Of Lading</b> – used to consolidate several BOL numbers into a single number.
Musical	Purchase order type instruction that requires merchandise to be packed into carton using assorted sizes.